

# RTS Scotland Awards 2024

## CATEGORIES

- Actor – Female
- Actor – Male
- Camera (Craft)
- Children's
- Comedy
- Current Affairs
- Daytime
- Documentary and Specialist Factual
- Documentary and Specialist Factual: Arts & History
- Documentary and Specialist Factual: Science and Natural History
- Director: Scripted
- Director: Non-Scripted
- Drama
- Entertainment & Features
- Impact Award
- Live Event
- News
- On-Screen Personality
- Post Production: Editing (Craft)
- Post Production: Motion Design & Animation
- Short Form
- Sound (Craft)
- Writer
- Young Journalist presented in memory of George Sinclair

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# RTS Scotland Awards 2024

## Entry Criteria & Guidelines

### Award Entry Dates

Awards...	Date & Time
Open	Monday 11 March 2024, 09:30
Deadline	Friday 05 April 2024, 23:59
Nominees Announced	May 2024
Award Ceremony	Thursday 15 June 2024

### Entry Criteria & Guidelines

All work must have been aired on TV, distributed for non-broadcast or streamed online for the first time between 1st January 2023 and 31st December 2023 inclusive.

Work should be commissioned and not simply self-promoting.

Entries must qualify as a Scottish regional production. To qualify, entries must meet two out of the following three criteria, as agreed by OFCOM:

1. the production company must have a substantive business and production based in Scotland
2. at least 70% of the production budget must be spent in Scotland; and
3. at least 50% of the production talent by cost must have their usual place of employment in Scotland

For more information, visit the link below

[Regional Production and Regional Programme Guidance from 2021 \(ofcom.org.uk\)](https://www.ofcom.gov.uk/consult/condocs/rp/rp2021/rp2021.pdf)

Entries will be judged on:

- Creativity
- Originality and innovation
- Entertainment value
- Use of resources
- Professionalism

### Judging Process

- Each entry will be judged by industry experts drawn from appropriate disciplines into sub-committees responsible for specific categories. Each sub-committee will have a chair of the category judging panel. Judges will consider all submitted content, contextual notes and testimonials.
- Judging will take place from April and the decision of the judges will be final and no correspondence can be entered into as to why particular entries were not chosen for nomination. In the event of a tie in any category, the Chair will have the casting vote.
- Under normal circumstances awards will not be made posthumously. Entries made and judged prior to any individual's death will be awarded as planned.
- Please take care to comply with the entry requirements of each category. Be careful to follow guidance on length of submitted video material, additional written information and qualifying time period to ensure compliance.
- The entries will be judged based on what entrants submit, not on the judges' memories of the original transmission or their knowledge of the entrant's other work.
- Except when otherwise stated, the definition of 'broadcast' is taken to include web streaming and Video On Demand.
- The judges retain the right to combine categories or not to offer an award, if there are too few entries in a category.
- Should your entry be nominated you will be expected to provide a broadcast quality clip, for inclusion in the awards ceremony nominee compilation.

# RTS Scotland Awards 2024

## Entry Criteria & Guidelines

### Judging Process Cont.

- If a clip does not meet the criteria in any way, the entry fee will not be refunded. So please double check that any clips were first transmitted between 1st January 2023 and 31st December 2023 inclusive and qualify as a Scottish production.
- Due to the volume of entries, some categories now request a timecode for judges to begin viewing a 15 minute excerpt.

### Nominations

- All nominees will receive a notification email
- All notifications around the awards and award ceremony will be sent to your supplied email address
- The full list of nominations will be available online by May 2024
- Please be aware that should your entry receive a nomination (nominations will be announced at the beginning of May), your 20 second nomination clips will be projected on the large screen at the ceremony in HD.

### Entry Uploads

#### Video Formats

- Any clips submitted should preferably be H264 HD .mp4 or .mov.
- RTS will not be held responsible for any video quality problems

#### Where multiple clips are permissible

- Each clip must come from the same programme or series. E.g. clip 1: This Farming Life :Episode 1 (12 mins ), clip 2 : This Farming Life :Episode 4 (12 mins) and clip 3 : This Farming Life :Episode 5 (12 mins)
- This is to address the situation where - for instance - one single editor or director has not completed the whole show. They have maybe edited a 'package' that is slotted into the main programme E.g. This Farming Life, Island Medics etc.
- Alternatively, three separate clips from the same programme - Eg a comedy sequence, an action sequence and a dramatic sequence from the same programme. These should not be edited together and must be as they appear in the final programme

#### Timecode

- Due to the volume of entries in some categories a timecode is requested. Judges will use this to start viewing a 15 minutes excerpt
- If no timecode is provided, judges will view the first 15 minutes of the uploaded video

#### Three Stills

- The 18 x 9, 16 x 9 and 4 x 5 Programme Publicity Stills can be the same image or entirely different.
- If your entry is shortlisted, these images will be used for display and publicity
- Any images that are incorrectly sized on upload will be cropped without approval

#### RTS Scotland Permissions

- The RTS requires the rights to show excerpts from the nominated and winning shows and individuals on the night; for use on promotion of the RTS and awards; and on-screen news coverage. This includes the use of music and on screen actor, actresses and personalities
- The RTS may use any uploaded publicity stills on its website and social media, therefore please ensure they have been cleared for copyright and by uploading them you give the Society permission to use them.

# RTS Scotland Awards 2024

## Entry Criteria & Guidelines

### How to Enter

- [Click here](#) to create your account and enter the RTS Scotland Awards
- The cost of each entry is £90 (£75 + £15 VAT)
- Please make payment by card online. A link to pay can be found on your invoice that is generated once your entry has been submitted. BACs is unavailable unless you are an approved broadcaster

### The Award Ceremony

- Takes place on Thursday 15 June 2024 at The Old Fruitmarket, Glasgow
- Sign up to our mailing list or follow us on socials to find out when tickets are released

### Support Help

- For any general enquires, please contact [RTSScotland@rts.org.uk](mailto:RTSScotland@rts.org.uk)
- For any technical support, please contact [Awards@rts.org.uk](mailto:Awards@rts.org.uk) or call 0207 822 2820

We are a busy industry but try not to leave it to the last day to enter. Give your entry the attention it deserves.

Complete areas with care and check spelling, as we will print the exact information you provide.

**Good luck!**

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[RTS Scotland Website](http://www.rts.org.uk/region/scotland)  
[www.rts.org.uk/region/scotland](http://www.rts.org.uk/region/scotland)

Join the RTS  
[membership@rts.org.uk](mailto:membership@rts.org.uk)

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# RTS Scotland Awards 2024

## Factual Awards

All work must have been aired between 01 January 2023 and 31 December 2023

Entries may come from one-off programmes or a factual series - although only one edition of the series may be submitted. Please note that "one edition of the series" excludes compilation entries and compilation broadcasts, unless there is substantial new content. Entries should be no longer than 15 minutes and limited to two extracts.

Entire programmes can be submitted as an example of work, but a time code reference of the favoured 15 minutes to view is required. If no timecodes are supplied the first 15 mins of any programme will be considered.

### Daytime

This category recognises the demands of producing high quality factual programming. Daytime programmes are those transmitted before 6.00pm.

#### **Submission Requirements (minimum)**

- Full entry video + 15-minute timecode for judging
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Documentary and Specialist Factual

This category includes documentaries and specialist factual programmes.

#### **Submission Requirements (minimum)**

- Full entry video + 15-minute timecode for judging
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Documentary and Specialist Factual: Arts & History

This category includes documentaries and specialist factual programmes with an emphasis on arts and/or history.

#### **Submission Requirements (minimum)**

- Full entry video + 15-minute timecode for judging
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Documentary and Specialist Factual: Science & Natural History

This category includes documentaries and specialist factual programmes with an emphasis on, science, natural history & the environment.

#### **Submission Requirements (minimum)**

- Full entry video + 15-minute timecode for judging
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## Entertainment and Features Awards

All work must have been aired between 01 January 2023 and 31 December 2023

### Entertainment and Features

This award includes factual entertainment programmes including magazine shows, fashion, cookery, travel, property and other popular formatted programmes, as well as studio shows, gameshows and archive programmes.

#### **Submission Requirements (minimum)**

- Full entry video (limited to two extracts) + 15-minute timecode for judging
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Drama

This award is for fiction or other narrative drama, including docu-drama and online. Entries may be submitted as full episode – no timestamp required.

#### **Submission Requirements (minimum)**

- Full entry video
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Live Event

The submitted entry should be a maximum of 15-minute compilation of the coverage as transmitted or streamed. There can be a maximum of three extracts within the 15 minutes. Each extract must be as transmitted and not specifically edited for these awards.

The entries will be judged on the quality of the coverage, not on the importance or excitement of the event. The entry should reflect the full range of the coverage. The focus will be on the commentary, pictures and sound, what was shown or not shown, use of technology, challenges overcome, editing, packaging, punditry and presentation.

This category includes sporting and live events, studio shows recorded as live e.g. music festival coverage, Hogmanay programmes.

#### **Submission Requirements (minimum)**

- Entry video (limited to three extracts not specifically edit for awards) or 15-minute timecode for judging single programme
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Current Affairs

This award is for documentary and discussion programmes, which investigate, explain or analyse current events.

Entries may come from one-off programmes or a series. Entries may be submitted as full programme OR limited to two extracts. No time stamp required for this category

#### **Submission Requirements (minimum)**

- Full entry video (full episode or limited to two extracts)
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## Entertainment and Features Awards

All work must have been aired between 01 January 2023 and 31 December 2023

### News

This award is for the best television news programme in Scotland. The award is intended to recognise every aspect of television news, including speed of reaction to breaking news and the depth and quality of coverage.

A whole programme or series of up to five excerpts can be submitted for judging up to a limit of 15 mins. Each clip should be clearly identified by time and date. They must not be edited internally.

#### **Submission Requirements (minimum)**

- Full entry video (limited to five extracts not specifically edit for awards) or 15-minute timecode for judging single programme
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Comedy

This award category is for a wide range of comedy programmes whose common aim is to make the audience laugh.

This could include panel shows, chat shows, game shows, situation comedies, comedy dramas, stand up and sketch shows.

Entries should be no longer than 15 minutes and limited to two extracts.

#### **Submission Requirements (minimum)**

- Entry video (limited to two extracts) or 15-minute timecode for judging full programme
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Children's

This category includes children's drama, comedy, factual, entertainment and animation programmes. Series (one episode) and single programmes can be entered for the children's award. Programmes must have been commissioned and produced specifically for the child audience, and broadcast during children's airtime.

Entries may be submitted as full episode or limited to two extracts. No timestamp required.

#### **Submission Requirements (minimum)**

- Full entry video (full episode or limited to two extracts)
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## Entertainment and Features Awards

All work must have been aired between 01 January 2023 and 31 December 2023

### Short Form

This category is designed to recognise excellence in the production of short form television content and the specialist skills required therein.

Judges will consider anything shorter than ten minutes duration, which might include:

- Promotional items, trailers, idents and stings
- Commercials
- Online content, individual or episodic

Entries from any media platform used for distribution can be considered. Entries should demonstrate the project's effectiveness, evidencing clear, objective benchmarks of success in the marketplace.

### **Submission Requirements (minimum)**

- Full entry video
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Writer

This award is to recognise the wealth of writing talent in Scotland. Demonstrating exceptional talent and skill, this award is for stand out pieces of work in the world of scriptwriting.

The judges will be looking for:

- originality and innovation
- style and creativity

This award is for anyone who received a 'writer' credit on any qualifying show including drama, comedy, children's TV or programmes featuring significant amounts of scripted content. The programme may be across any platform, including regional, national or international digital formats. Submit either the full programme and or, in the case of a series, one programme from the series.

### **Submission Requirements (minimum)**

- Full entry video
  - 30 second clip
  - 3 publicity still sizes (18x9, 16x9, 4x5)
-



# RTS Scotland Awards 2024

## Portfolio Awards

These categories celebrate professional excellence.  
All work must have been aired between 01 January 2023 and 31 December 2023

### On-Screen Personality

This category is open to all television and video on-screen talent working across any and every genre and format.

Entrants should submit a portfolio of three items showing of no more than 12 minutes duration, together with contextual notes of no more than 500 words overall. The clips and notes should set out the background to the entry and be explicit about the entrants' skills in on-screen presentation.

This category is open to all on screen talent. The judging panel will consider:

- originality – presentation which demonstrate the ability to display individual personality.
- interaction with location and contributors.
- understanding the audience.

#### **Submission Requirements (minimum)**

- Portfolio video of three clips – no longer than 12 minutes in duration
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Actor – Female

For a leading or supporting Scottish actor featured in any UK production - OR - any leading or supporting actor in a Scottish scripted programme or series.

Entrants should submit a portfolio of no more than three clips and should be no longer than 12 minutes duration.

#### **Submission Requirements (minimum)**

- Portfolio video of three clips – no longer than 12 minutes in duration
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Actor – Male

For a leading or supporting Scottish actor featured in any UK production - OR - any leading or supporting actor in a Scottish scripted programme or series.

Entrants should submit a portfolio of no more than three clips and should be no longer than 12 minutes duration.

#### **Submission Requirements (minimum)**

- Portfolio video of three clips – no longer than 12 minutes in duration
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## Portfolio Awards

These categories celebrate professional excellence.  
All work must have been aired between 01 January 2023 and 31 December 2023

### Young Journalist presented in memory of George Sinclair

This category is open to all television and video web journalists working in news, current affairs, features and sport up to the age of 30 and is presented in memory of George Sinclair. The award recipient will receive a £1000 prize gifted by the Sinclair Trust.

As Editor News and, latterly, Editor News and Current Affairs, George Sinclair left a legacy of achievement over two decades in BBC Scotland. His monument will be "Reporting Scotland", but his influence extends to a generation of journalists who worked with him and for him

The entry must be endorsed by a senior editorial colleague and be no longer than 12 minutes in duration. Entrants should submit a portfolio of up to three items showing a range of work, together with contextual notes of no more than 500 words overall, setting out the background to the entry and being explicit about the entrants' role or roles.

Crucially, the body of work submitted will show clear evidence of the ambition to develop outstanding skills in television or online journalism.

The judging panel will consider:

- Originality and innovation: Reports which demonstrate the journalist's ability to work beyond a press release and uncover new ways of telling the story.
- Visual storytelling: Including presentation, scripting and use of locations, video and graphics.
- Use of resources: Including live links, archive and research
- Working with other members of the editorial and technical team

#### **Submission Requirements (minimum)**

- Portfolio video of three clips – no longer than 12 minutes in duration
- Endorsement by senior editorial colleague
- Entrant 30 years or younger
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

### Director: Scripted

This category includes single drama, drama series, drama serial, drama for children's and educational programmes, comedy drama, situation comedy, dramatic reconstruction and drama documentaries.

Entrants should submit a portfolio of up to three scenes, no longer than 12 minutes in duration. Entrants should also, if relevant, submit contextual notes of no more than 500 words overall, setting out the background to the entry and being explicit about the entrants' skills in direction.

#### **Submission Requirements (minimum)**

- Portfolio video of three scenes – no longer than 12 minutes in duration
- Contextual notes (if relevant) – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## Portfolio Awards

These categories celebrate professional excellence.  
All work must have been aired between 01 January 2023 and 31 December 2023

### **Director: Non-scripted**

This category is open to all television and video directors working across non-scripted. It includes but not restricted to arts, music, news and current affairs, entertainment and events, sport, documentary/factual programmes (multicamera work is eligible)

Entrants should submit a portfolio of up to three items no longer than 12 minutes in duration, or one complete programme.

Entrants should also submit contextual notes of no more than 500 words overall, setting out the background to the entry and being explicit about the entrants' skills in direction.

### **Submission Requirements (minimum)**

- Portfolio video of three scenes – no longer than 12 minutes in duration
- Contextual notes (if relevant) – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## **Professional Excellence (Craft)**

These categories celebrate professional excellence.

All work must have been aired between 01 January 2023 and 31 December 2023

Craft Professional Excellence includes

- Camera
- Sound
- Postproduction: Editing
- Postproduction: Motion Design & Animation

### **Camera (Craft)**

For professional excellence in all elements of camera work, including sound capture where relevant, in single camera operations.

Entries should be no longer than 12 minutes and limited to three extracts, which demonstrate exceptional camerawork.

Entire programmes can be submitted as an example of work, but a time code reference of the favoured 12 minutes to view is required.

The judging panel will consider:

- originality, creativity and innovation
- technical competence
- versatility with a range of material
- use of resources

Entries should include a combination of material (as outlined below) and contextual notes of no more than 500 words in support of the entry.

- In the case of an individual submitting an entry, authentication should be gained by the commissioned production company and contact details provided for verification of entry.
- Portfolios can encompass both broadcast and non-broadcast work.
- Work must be commissioned and not simply self-promoting.

### **Submission Requirements (minimum)**

- Entry video (limited to three extracts not specifically edit for awards) or 12-minute timecode for judging full programme
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## **Professional Excellence (Craft)**

These categories celebrate professional excellence.

All work must have been aired between 01 January 2023 and 31 December 2023

### **Sound (Craft)**

This category recognises professional excellence in sound across all television output from both post-production and location sound- including live events. This award could identify the work of one individual or the work of the whole sound team, in which case the recording supervisor and/or mixing supervisor should be named on the form. Entrants should submit a maximum of three programmes, clips or sequences exhibiting professional excellence in sound. Total duration should not exceed 12 minutes. Entire programmes can be submitted as an example of work, but a time code reference of the favoured 12 minutes to view is required.

The judging panel will consider:

- originality, creativity and innovation
- technical competence
- versatility with a range of material
- use of resources

Entries should include a combination of material (as outlined below) and contextual notes of no more than 500 words in support of the entry.

- In the case of an individual submitting an entry, authentication should be gained by the commissioned production company and contact details provided for verification of entry.
- Portfolios can encompass both broadcast and non-broadcast work.
- Work must be commissioned and not simply self-promoting.

### **Submission Requirements (minimum)**

- Entry video (limited to three extracts not specifically edit for awards) or 12-minute timecode for judging full programme
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## **Professional Excellence (Craft)**

These categories celebrate professional excellence.

All work must have been aired between 01 January 2023 and 31 December 2023

### **Postproduction: Editing (Craft)**

This category recognises professional excellence in post-production and is open to all aspects of editing, pictures and sound. Particular emphasis will be given to situations where editing added extra power or value to the process and the final content was significantly more effective as a result.

Entrants can submit a maximum of three programmes **from a series** for each entry (more than one entry is allowed for each programme entered) Clips or sequences with each single clip not exceeding 12 minutes exhibiting professional excellence in this area. Entire programmes can be submitted as an example of work, but a timecode reference of the favoured 12 minutes to view is required. If this is not provided the jury will judge the first 12 mins of the supplied clip only.

The judging panel will consider:

- originality, creativity and innovation
- technical competence
- versatility with a range of material
- use of resources

Entries should include a combination of material (as outlined below) and contextual notes of no more than 500 words in support of the entry.

- In the case of an individual submitting an entry, authentication should be gained by the commissioned production company and contact details provided for verification of entry.
- Portfolios can encompass both broadcast and non-broadcast work.
- Work must be commissioned and not simply self-promoting.

### **Submission Requirements (minimum)**

- Entry video (limited to three extracts not specifically edit for awards) or 12-minute timecode for judging full programme
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## **Professional Excellence (Craft)**

These categories celebrate professional excellence.

All work must have been aired between 01 January 2023 and 31 December 2023

### **Postproduction: Motion Design & Animation**

This category recognises professional excellence in the field of motion graphics, AV installation, interactive, animation and/or VFX.

Total duration of any entry should not exceed 12 minutes. Entrants should submit an edited sequence of up to 4 clips from any single programme of series.

VFX entries only may show a breakdown of the technical procedure used to create the works. This does not apply to animation entries.

The judging panel will consider:

- originality, creativity and innovation
- size of team involved.
- technical competence
- versatility with a range of material
- use of resources

### **Submission Requirements (minimum)**

- Entry video (limited to three extracts not specifically edit for awards) or 12-minute timecode for judging full programme
- Contextual notes – 500 words maximum
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)

# RTS Scotland Awards 2024

## **UNIQUE AWARDS**

These categories celebrate professional excellence

### **Impact Award**

This is open to any individual or company who has made a significant impression on the Scottish industry. We invite nominations for this new award, from individuals or companies to recognise these contributions to the industry but we will also consider nominations from a third party.

We encourage nominations that showcase notable advancements in tackling diversity, addressing environmental challenges, providing training, or offering exceptional support. Entries may also be considered from a third party.

Some examples may be

- developing mentorship programs; including supporting individuals from underrepresented groups
- partnering with organisations or initiatives focused on environmental sustainability to reduce the carbon footprint of productions and promote eco-friendly practices within the industry.
- providing ongoing innovative training and professional development opportunities for employees to enhance their skills and stay abreast of industry trends.
- providing access to counselling services, mental health awareness workshops, resources for managing stress and anxiety, recognising the unique pressures often experienced in the television industry.
- establishing a peer support group.
- financial assistance: establishing programs or resources providing support during times of financial hardship, such as emergency funds or access to financial planning services.

The entry should be no more than 750 words and contain supporting documentation and evidence that highlights the impact. This may include testimonials, statistics on participation or engagement, and any relevant reports or documentation.

Entries should clearly show the contribution notes of no more than 750 words in support of the entry.

### **Submission Requirements (minimum)**

- Contextual notes – 750 words maximum
- Any other supporting documentation & evidence
- Entry video of any related work
- 30 second clip
- 3 publicity still sizes (18x9, 16x9, 4x5)



# RTS Scotland Awards 2024

## UNIQUE AWARDS

These categories celebrate professional excellence

### The RTS Scotland Award for Outstanding Contribution

The industry award is for the outstanding contribution to television in Scotland. This could apply to any aspect of the industry, broadcasting, production or technical sectors in Scotland and beyond.

This award is open to individuals, teams and organisations whose work, either in front of the camera or behind the scenes, should have made a significant and lasting impact on audiences and viewers in Scotland.

The juries' welcome suggestions and recommendations from the judging panels. Nominations are not required, and the decision will be decided by the RTS Scotland Committee.

#### **Submission Requirements**

- Suggestions and recommendations to juries welcomed
- No formal entry submission available

### Student Television Awards

Student Television Awards take place in March 2024 and an overall winner will be chosen from the following judged categories:

- Animation
- Drama
- Entertainment & Comedy Drama
- Factual – Short Form
- Journalism

#### **Submission Requirements**

- No formal entry submission available
- Overall winner chosen by jury from RTS Scotland Student Television Award category winners

# RTS Scotland Awards 2024

## Video Format & Upload

**Any clips submitted should preferably be H264 HD .mp4 or .mov.**

Please use our preferred specification where possible, however if your original best quality video is in another format, we would prefer to receive it with a minimum of trans-coding to preserve quality. Please note that it is the entrant's responsibility to ensure video quality.

RTS recommends that you check the video quality before you upload your file and then watch again on the portal, once again when the upload and transcode is complete.

If you are not happy with the video quality, please recreate the file and, if the file has been uploaded, notify RTS via [awards@rts.org.uk](mailto:awards@rts.org.uk)

RTS will not be held responsible for any video quality problems.

### Estimated Upload Times

This table shows roughly how long a file will take to upload, based on its size and the available bandwidth.

File Size	Available Bandwidth				
	2 Mbps	5 Mbps	10 Mbps	15 Mbps	20 Mbps
0.5 GB	34.1 mins	13.7 mins	6.8 mins	4.6 mins	3.4 mins
1 GB	68.3 mins	27.3 mins	13.7 mins	9.1 mins	6.8 mins
2 GB	2.3 hours	54.6 mins	27.3 mins	18.2 mins	13.7 mins
5 GB	5.7 hours	2.3 hours	1.1 hours	45.5 mins	34.1 mins
10 GB	11.4 hours	4.6 hours	2.3 hours	1.5 hours	68.3 mins
15 GB	17.1 hours	6.8 hours	3.4 hours	2.3 hours	1.7 hours
20 GB	22.8 hours	9.1 hours	4.6 hours	3.0 hours	hours

Please note that if your computer goes into 'sleep' mode during this time, the upload will pause. Once the file has completely uploaded it will automatically begin to transcode. **Once transcoded**, all videos will be available to watch, and you can attach to your entry from your **Media Library**.