



ROYAL

TELEVISION

SOCIETY

LONDON CENTRE

Notice of Annual General Meeting
Wednesday 16th May 2018

Annual Report & Accounts 2017

Minutes of Annual General Meeting held on Wednesday 24th May 2017

Nomination Form for Centre Committee

NOTICE OF ANNUAL GENERAL MEETING

The Forty Second Annual General Meeting of the London Centre will be held at The London Television Centre, Upper Ground, South Bank, London SE1 9LT on Wednesday 16th May 2018 commencing at 6.00 p.m.

AGENDA

1. Approval of the Minutes of the 41st Annual General Meeting of the Centre held on Wednesday 24th May 2017
2. Chair's Report.
3. Honorary Treasurer's Report and Balance Sheet.
4. Election of the London Centre Committee Members.
5. Election of Independent Examiner for the 2017 accounts.
6. Any other business.

**RTS LONDON CENTRE
MINUTES OF THE 2017 ANNUAL GENERAL MEETING**

Minutes of the 41st Annual General Meeting of the London Centre held on
Wednesday 24th May 2017 at The London Television Centre, Upper Ground, South
Bank, London SE1 9LT at 6.00 PM.

In the Chair: Daniel Cherowbrier - Chair of the London Centre.

1. Minutes of the 40th Annual General Meeting held on Wednesday 18th May 2016

- a) **Accuracy.** The minutes were agreed
- b) **Matters Arising:** There were no matters arising not on the agenda.

2. London Centre Annual Report for 2016

The report had been circulated with the Notice of the Meeting and further copies were made available at the meeting. Kristin Mason thanked ITV for hosting RTS London for their fortnightly events. The events of the previous year were praised, with particular thanks to Ore Oduba for hosting the Student Awards Ceremony and for the excellent event to celebrate '80 years of BBC Television.'

3. Hon. Treasurer's Report and Balance Sheet

The Hon. Treasurer presented the centre accounts for 2016, which had been circulated in advance to members. The main costs to the Centre were again the events programme and the London Centre Student Awards Ceremony. The Independent Examiner, David Turner FCA, was satisfied with the accounts and had signed them off.

4. Election of Committee Members

Nominations were received for Daniel Cherowbrier, Terry Marsh, David Thomas, Carol Owens, James Cordell, Liz Scruton, Damien Ashton Wellman.

All nominated members were elected nem con.

5. Election of Independent Examiner

David Thomas proposed David Turner FCA of the firm of Johnsons Chartered Accountants in Ealing to audit the upcoming year's accounts. This was seconded by Terry Marsh and carried unanimously.

6. Any Other Business

There was none

The meeting closed at 6.20 pm and was followed by the evening's event.

RTS LONDON CENTRE CHAIR'S ANNUAL REPORT 2017

During 2017, the centre's wide-ranging programme of events sought to cover the creative, technical and business aspects of the television industry. RTS London held nine public events, its Students Television Awards, the bi-annual Christmas lecture and its first quiz during the year (making 12 events in total), generally at ITV's London Studios. (In 2016, the Centre hosted 11 public events and one for members only.)

The centre's year started in January with a very popular event featuring a panel from the prosthetics and CGI industry, joined by a director of Doctor Who, talking about how they perform their magic. In early February, the centre supported a number of events at Hampstead Theatre's arts festival, offering reduced ticket prices for RTS members.

The annual RTS London Student Television Awards were held at ITV London Studios and featured networking, contributions and advice from industry practitioners. The ceremony was hosted by TV presenter Ria Hebden, with composer Michael Price kindly giving a guest speech.

Later that month, the centre was pleased to see Price return to give an insightful masterclass on composition for television. His TV credits include Sherlock. Shortly before the Easter break, the centre held its most popular event of the year, "Building a buzz", which looked at the work that goes into programme promotion. April saw the first of two events during the year in the centre's popular "Production focus" strand. The team behind BBC Two's thought-provoking documentary series Hospital explained how they navigated the complex issues involved in filming at busy London hospitals. The event attracted an audience of 30. Later in April, the biennial all-day event, "Update TV", held at Richmond University, Kensington, aimed to help people resume their careers in broadcasting. Supported by the BBC Academy and Women in Film and Television UK, the event was attended by 53 people. Tutors explained to those who had taken a career break how TV had changed and what they needed to know to make a successful return.

In May, the MD of media consultancy Decipher, Nigel Walley, offered his thoughts at "Television: what happens next", which attracted an audience of 60. He argued that distinctions between platforms, broadcasters, social media outfits and big telecommunications companies were becoming increasingly blurred. The inaugural RTS London quiz, hosted by radio and TV presenter Greg Scott, was held later that month. Teams from Studio Lambert and Directors UK made a

great effort but were pipped at the post by Rapid Pictures. The quiz was a huge hit, attracting an audience of 84, and there are plans to expand it next year with the support of sponsorship. In the autumn, the centre reviewed RTS Cambridge (25 people attended) and the annual Amsterdam media and technology convention, IBC. The latter, which drew a crowd of 90, was a joint event with the Institution of Engineering and Technology. In November, the centre's second "Production focus" looked at CBBC's Horrible Histories. A team of creatives from the producer, Lion Television, explained how they put together the award-winning show to an audience of 40.

To end the centre's year in early December, Stephen Lambert – the creative brain behind huge TV hits Gogglebox, Wife Swap and Faking It – was in conversation with Lisa Campbell, director of the Edinburgh International Television Festival. In front of an audience of 120 people, he looked back over his career and discussed how he has built up the award-winning Lambert Studios.

The year sadly saw the passing of two great friends of the centre: former treasurer Alex Lines and Adrian Scott, a regular chair and panellist. RTS London would like to express its greatest sympathies to their families; they will be missed dearly.

Dan Cherowbrier, Chair, RTS London Centre

Centre Committee

Dan Cherowbrier - Chair, Kristin Mason* - Deputy Chair, Norman Green* - Acting Hon Sec, Veronica Newson* – Hon Treasurer, David Thomas - Deputy Hon Treasurer. Members: Carol Owens, Nick Radlo, Tonia Page, Rosemary Smith, Ainsley de Silva, Aradhna Tayal, James Cordell, Liz Scruton, Damien Ashton Wellman, Terry Marsh, and Stuart Headlam (retired March 2018)

* retiring by rotation but eligible for re-election.

Student Delegates: Schroeder, Amber Fisher

London CENTRE SUMMARY P&L 31 December 2017

	£
INCOME	
Sponsorship	0.00
Award Entries	0.00
Award Dinner Bookings	0.00
Lecture tickets	0.00
Sundry income	0.00
Interest received	0.00
Head Office Grant	28,000.00
VAT adjustment	(2,541.87)
Total Income	<u>25,458.13</u>
EXPENDITURE	
Awards	0.00
Lectures	13,691.55
Student Awards	6,002.45
Conferences	0.00
Admin	<u>3,869.50</u>
Total Expenditure	(23,563.50)
Surplus/(Deficit) Income Less Exps.	<u><u>1,894.63</u></u>

London Centre. Balance Sheet at 31 December 2017

	£
Current Assets	
Bank	4,228.62
Debtors	0.00
VAT	0.00
	0.00
Current liabilities	
Trade creditors	0.00
Net Current Assets	<u><u>4,228.62</u></u>
Accumulated Fund	
Fund Brought Forward 1 January	2,333.99
Profit/(loss) in year	1,894.63
Fund Carried Forward	<u><u>4,228.62</u></u>
	(0.00)
Date - 6th February 2018	
Veronica Newsom, Hon Treasurer, RTS London Centre	

Independent Examiners Report to the Committee of

The Royal Television Society London Centre

I report on the accounts of the London Centre for the year ended 31 December 2017, which are set out in the Income and Expenditure account and Balance Sheet attached.

Respective responsibilities of trustees and examiner

The centre's committee is responsible for the preparation of the accounts. The centre's committee considers that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the society and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

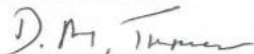
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: David M Turner
Relevant professional qualification or body: FCA
Address: Johnsons Chartered Accountants
2nd Floor
109 Uxbridge Road
London W5 5TL
Date: 14.2.18

NOMINATIONS FOR CENTRE COMMITTEE 2017

Nominations are invited for the Committee of the London Centre

In accordance with the rules, candidates must be nominated by two Centre members and such nominations, together with brief personal details, must be received by the Hon. Secretary of the Centre before noon on Wednesday 16th May 2018.

The election of Committee members, who serve for three years, will take place at the London Centre Annual General Meeting which will be held at The London Television Centre, Upper Ground, South Bank, London SE1 9LT on Wednesday 16th May 2018 commencing at 6.00p.m.

The personal information provided by the candidates will be available at that meeting.

NOMINATION FOR THE LONDON CENTRE COMMITTEE 2018-21

Name

Address

.....

PostcodeTelephone (Mob.)

I consent to being nominated for the London Centre Committee

Signed Date

Proposed by (1)

Proposed by (2).....

Please also provide brief personal information such as occupation, area of expertise and other details, which may be of interest to members.

.....
.....
.....
.....
.....
.....

Please return this form by email to rtslondon@gmail.com

Or mail to:-

Norman Green, 73 Waldegrave Park, Twickenham, TW1 4TJ