



**ROYAL
TELEVISION
SOCIETY**

CRAFT & DESIGN AWARDS DINNER 2018

Awards Presentation Hosted by Tom Allen

The RTS Craft & Design Awards for 2018 will be presented at an Awards Dinner on Monday 26 November 2018 at **6.30pm for 7.00pm**, at the London Hilton, Park Lane, London, W1K 1BE. Dress is formal – Black Tie.

Please complete all sections of the form

Option 1

Full table EXCLUDING wine:

Please reserve table(s) for **10 persons** at £2,380.00 (+ £476.00 VAT)

Option 2

Full table INCLUDING ½ bottle of wine per person:

Please reserve table(s) for **10 persons** at £2,580.00 (+ £516.00 VAT)

Option 3

Individual ticket price (ticket price includes ½ bottle of wine per person:

Please send me ticket(s) at £258.00 (+ £51.60 VAT) per person

Name of Host of each table
(It is most important to provide this name when making your booking)

Contact Name

Tel No.

E-mail

Company

Address

.....Post Code.....

IMPORTANT: please see next page for booking details

No refunds will be made for cancellations after Friday 9 November 2018. Refunds made prior to this date will be subject to a 10% administration charge.

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Booking information

- Options 2 & 3: tickets are £258.00 (+ £51.60 VAT) per person and are inclusive of service and ½ bottle of wine per person
- Option 1: a table of 10 is £2,380.00 (+ £476.00 VAT) and is inclusive of service but excluding wine – a wine list and order form will be forwarded together with your tickets.
- Purchase orders should be made out to RTS Enterprises Ltd. Please ensure a hard copy of your purchase order is supplied with your booking to enable us to check that the payment details are correct. Should you wish to pay by bank transfer, an invoice will be issued on receipt of your booking which will include details on how to make payment. Cheques should be made payable to RTS Enterprises Ltd. A VAT receipt will be issued on receipt of payment. Credit card payments cannot be accepted for this event.
- Bookings are not confirmed and tickets will not be dispatched until payment has been received.
- No refunds will be made for cancellations after Friday 9 November 2018. Refunds made prior to this date will be subject to a 10% administration charge.
- If it is possible at this time to let us have the names of your guests please attach a list of their names on a separate sheet (including first names for the guest list and place cards).
- Please inform the RTS Events Department of any special dietary requirements on behalf of your guests. The RTS cannot guarantee to accommodate special requests unless notified by 21 November 2018.

Please return your booking form to:

Danielle Gaughan - Tel: 020 7822 2822

E-mail: dgaughan@rts.org.uk

Royal Television Society, 3 Dorset Rise, London EC4Y 8EN.



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