Undergraduate Bursary – Technology 2019

Terms and Conditions

General Terms

Acceptance of a Royal Television Society bursary offer will be taken to mean that you agree to these Terms and Conditions

The award of a bursary is subject to confirmation by the University named on your application that they have awarded you a place, you have met the conditions of any offer and that you are enrolled on the course.

The award is also subject to confirmation that your household income is below £30,000 per annum before taxation. You will need to provide your Student Finance award letter as evidence of this if you are selected for a bursary. The Royal Television Society (RTS) may accept other evidence at its discretion if this is not possible. You will need to provide this evidence by 15 September 2019.

The maximum value of the bursary is £1000, per year of study, for the stated duration of your course. If you are on a sandwich course, it will not normally be paid in the year of industrial placement.

If you receive a bursary, you will be entitled to call yourself a 'Royal Television Society Bursary Recipient' and we would encourage you to do so.

We expect all successful applicants to be positive ambassadors and role models for the Society. If you do anything which brings the RTS into disrepute we may, at our discretion, withdraw the bursary at any time.

Keeping in touch

The Royal Television Society wishes to keep in touch with bursary recipients. We may publish information about your progress on our website and through the media. We may ask you for information about your results and your career for this purpose throughout your studies and after you graduate.

We will communicate with you about your progress, events, mentors and a range of other matters. We will normally use email as our first option to contact you. We expect you to read emails from us and respond to all our communications in a timely

manner. A persistent failure to reply to communications may result in the bursary being withdrawn.

Each year, and at the end of your studies, we also require a short report and will ask you to keep us informed after you graduate about your career. We will send further details about the format of this report in summer 2020. Payment in second and subsequent years will be conditional on you submitting a satisfactory report and video diary.

If your contact details change, it is your responsibility to keep us informed.

If you change course or leave University you must tell us immediately. Depending on the circumstances and the course, we may withdraw the bursary and cease payment of future instalments.

We will contact your tutor in January/February each year to check that you are still attending and that your end of year results mean you are on track to successfully complete your degree. Your acceptance of this bursary is taken as your consent to your tutor providing this information. You will need to tell your tutor that you give your consent to this. This is a requirement of the bursary and should your tutor fail to confirm your attendance this may result in withdrawal of the bursary.

Bursary Payments

The bursary is payable to you while you are studying for the expected duration of your course. It will normally be paid directly into your bank account in February during each year of study. We will ask you to confirm your bank details have not changed each year and to acknowledge receipt of the funds.

If you are in receipt of any benefits or other bursaries that are subject to an income test, you are responsible for declaring that you receive the RTS bursary. You are also responsible for declaring the bursary for tax assessment, if appropriate.

The RTS does not specify how bursary recipients will use the cash bursary. However, it is worth bearing in mind that some industry events which you will have the opportunity to attend do not cover travel and accommodation – so it may be useful to set aside some of the cash to cover such expenses.

Membership of the Royal Television Society

Royal Television Society Bursary Recipients will be entitled to membership of the Society during your studies and for one year after you graduate. Membership will run from July in your year of graduation and will be subject to completing an application and adhering to the rules of the Royal Television Society. For more information see http://www.rts.org.uk/membership.

Affiliate Membership of the Hospital Club

Bursary recipients will be entitled to free, affiliate membership of the Hospital Club in London during the period of study. You will need to complete an application form and to adhere to club rules at all times. For more information see www.thehospitalclub.com Membership of the RTS also includes a range of other benefits – please see http://www.rts.org.uk/membership

Events and Internships

The Royal Television Society may invite you to take part in various activities during your course of study, which will give you the opportunity to learn more about possible careers in the television industry and make connections with industry professionals. We would like you to participate where reasonable and practical to do so. If you book to attend an event, we expect you to attend, unless there are specific circumstances which make this impossible.

For Technology Bursary recipients, this includes a 'Summer Tour' of the television industry. This is normally held in the first two weeks of July at the end of your first year as a bursary holder. You will be provided with accommodation and your expenses will be covered. We expect you to take part in this opportunity, so that we can give you the opportunity to learn more about the career options available to you.

If you are offered another bursary or accept an internship or placement we expect you to notify us. Should this mean that you are not able to effectively participate in the Summer Tour we reserve the right to withdraw the bursary or cancel further payments.

We expect students to behave professionally at all events, particularly where alcohol is provided.

The RTS has a code of conduct for all its staff and members – we expect you to read this and not to breach this code at any time. You should also expect any RTS representative to adhere to this code in their dealings with you. The code is on the RTS website here: https://rts.org.uk/code-conduct

Data protection and publicity

As part of the application form we ask you to confirm that you have read and accept our data protection statement and agree to the retention of your contact details and publication of your name, course and home town in connection with the award of a bursary. The RTS will release these details to the media once all bursaries have been awarded each year and will ask you to provide a photograph for this purpose also.

If you have any questions about these Terms and Conditions, please contact bursaries@rts.org.uk