



## TV Production and Broadcast Journalism Bursary 2016

### Guidance Notes

#### About the Bursary

The Royal Television Society is investing £60,000 a year to support UK students studying full-time, accredited degree courses in either Television Production or Broadcast Journalism. We have up to 20 bursaries each worth £3,000 to award to students who have a place to study on a course listed at the end of these Guidance Notes; all of which are accredited either by Creative Skillset or the Broadcast Journalism Training Council. Bursaries are available to students from households with an income of less than £25,000 a year. They are to support living expenses and will be paid in three instalments of £1,000 cash a year.

This prestigious award also offers a real opportunity to gain insight into the Industry and build a network of key contacts. As a bursary recipient you will also benefit from free membership of the Royal Television Society and affiliate membership of The Hospital Club while studying, one year's free membership of the Royal Television Society when you graduate and in the final year of your course, we will aim to set up a mentoring opportunity with one of our many industry members.

These awards are discretionary. The Royal Television Society will bring together a panel of industry experts, who will decide the awards based on their judgement of the students who will most benefit from this investment. They will use the criteria listed below when making their decisions. **Please make sure you read these and use them to make your application.** There are a limited number of bursaries available and the decision of the panel is final.

#### The Award in Summary:

- £3,000 cash paid over three years in instalments of £1,000 in the February of each academic year
- The bursary is to support your living costs while you are studying
- Free Royal Television Society membership and affiliate membership of the Hospital Club whilst studying

## Royal Television Society Production Bursary 2016 Guidance Notes

- One-year free membership of the Royal Television Society after graduation
- Offer of mentoring in your final year

### Who Can Apply?

To be eligible for this award you need to meet all the criteria listed below. If you are not sure what we mean please see our Frequently Asked Questions for further information.

- The RTS bursary is for people who are new to higher education. If you have previously studied a higher education course you will not be eligible for this scholarship.
- This bursary is for 'Home', full-time undergraduate students starting in autumn 2016. Students from other EU countries and from Overseas are not eligible for this scheme.
- You must have accepted an offer as your 'firm choice' to study full-time on one of the Creative Skillset or Broadcast Journalism Training Council undergraduate programmes listed at the end of these Guidance Notes.
- You must apply for this bursary by the application deadline of midday on 8 June, 2016.
- You must have a household income of £25,000 or less. You will not need to provide evidence of this at the point of application, but bursary awards will not be confirmed until you have sent us confirmation from the Student Finance (or relevant body for Wales, Scotland or Northern Ireland) that your household income is below £25,000 per annum. The evidence we would normally require is notification of the value of your student loan.

### How Do I Apply?

You will need to complete the application form on the Royal Television Society website, which includes your UCAS personal statement. You must also include a link to an example of your work or attach a file. The application form also asks you for contact details for a referee who would support your application. This should be a school or college tutor or someone you have worked for. **Family members are not acceptable.** You will need to get the referee's agreement to put their details on this form.

Please note, all applications must be submitted electronically. If for any reason this is not possible please contact us at [bursaries@rts.org.uk](mailto:bursaries@rts.org.uk)

Applications must be received by midday on 8 June 2016. Any applications received after this deadline will not be eligible for consideration for this award. Please do not leave your application until the last minute, as IT systems are likely to be busy and it may take some time to upload your application.

### **Consent to Retention and Use of Personal Data**

The Royal Television Society will retain your name and contact details, which it may use to stay in contact with you during your studies and after graduation. We will also wish to publicise the names and courses studied of successful applicants. Application for this award will require your consent to the retention by Royal Television Society of your application and personal details and their use for this purpose.

### **Short-listing Criteria**

On the application form we ask you to write a statement explaining why you want to study the course, why the Royal Television Society should invest in you and the difference this bursary would make. **Please read the short-listing criteria below and use these as a guide to writing your paragraph.**

We want to invest in talented applicants from diverse backgrounds who intend to pursue a career in Television. We will shortlist eligible applications against the following criteria, based on the information provided in your application form, any additional evidence submitted and your UCAS personal statement.

- **Enthusiasm for Television and Related Experience**

We are interested in your passion and enthusiasm for television and related media. Please tell us why you want to study your chosen course, your career aspirations and any evidence you can give us of your enthusiasm for the subject, which may include any related experience you have – for example, at school, a youth club - or any individual work you have done that demonstrates your commitment to a career in television. For example this could be back stage crew work, script writing or use of multi-media technology.

- **Ability to Study**

Please tell us about any ways in which you have demonstrated your ability to study. Please include GCSE grades, predicted A Level grades, success in school or external prizes or competitions, or feedback on a specific piece of work. If you have had to overcome any difficulties in your studies - for example, if you have had to take time out from your studies due to illness or family circumstances, if you are a carer or have a disability which has affected your studies or have overcome any other difficulties, please tell us about this also.

- **Motivation**

It is important to us that the bursary and the opportunities provided through membership of the RTS are well used. Please tell us the difference the bursary will make to you and what you aim to do with it.

- **Geographic Spread**

We will also seek to achieve a spread of awards across a range of different Universities and geographies of the UK. We will try to avoid making a high number of awards at any one University. You don't need to tell us anything about this in your statement, but we may use this criterion to make final decisions between applicants.

### **Additional evidence**

We require you to submit an example of your work that can be viewed electronically. This may be a piece of coursework, a short film or video you have made or something else you have done. If it is possible to view it on a website or YouTube, please include the web address. When attaching a file, please ensure that any password protection is disabled or provide the necessary password to gain access. Please do not send us any hard copy DVDs or other evidence, as we are not able to return these and wish to receive all materials electronically. If you are attaching a file, please use a common file format and ensure your link works before you attach it.

Please submit your application by **midday on 8 June, 2016**.

### **What Happens Next?**

The Royal Television Society will assess applications against the eligibility and short-listing criteria listed within these Guidance Notes. We may contact your referee for further information at this stage. We may also contact you to arrange a short telephone interview.

The top 20 applications as determined by our panel will be awarded the bursaries, subject to meeting the conditions of any University offers and successfully enrolling on their undergraduate programme in autumn 2016. We will also create a reserve list. Where students from the shortlist do not meet the conditions for the offer of a bursary, these will be offered to students from the reserve list. If you are on the shortlist for a bursary we will contact you about providing confirmation of your place and household income. Please note: We will expect you to provide both of these by 30 September, 2016 at the latest. If these are not provided, we may withdraw the offer of a bursary.

We will inform all applicants of the outcome of their bursary application by 31 October, 2016. Successful applicants will receive the first instalment of their bursary payments in February 2017.

Please note The Royal Television Society have a limited number of bursaries during the academic year 2016/17, therefore, meeting the eligibility criteria and applying for a bursary does not guarantee that an application will be successful.

### **Eligible Institutions and Courses**

We will only consider students enrolling for fulltime study on the following programmes with an autumn 2016 start date for this bursary. Students enrolling on any other course that is not listed below would not be eligible to apply.

<b>UNIVERSITY</b>	<b>COURSE NAME</b>	<b>UCAS COURSE CODE</b>
<b>University of Bedfordshire</b>	BA (Hons) Broadcast Journalism	P503
<b>Birmingham City University</b>	BA (Hons) Media & Communication	P910
	BA (Hons) Media & Communication (Television)	P9WP
<b>Bournemouth University</b>	BA (Hons) Television Production	W621

Royal Television Society Production Bursary 2016  
Guidance Notes

	BA Scriptwriting for Film and TV	W620
	BA (Hons) Multimedia Journalism	P500
<b>University of Bradford</b>	BA (Hons) Film and Television Production	P309
<b>University of Brighton</b>	BA (Hons) Multimedia Broadcast Journalism (Hastings Campus)	P501
<b>Buckinghamshire New University</b>	BA (Hons) Film and TV production	PW36
<b>Canterbury Christ Church University</b>	BA (Hons) Journalism: Multimedia Journalism	P501
<b>University of Central Lancashire</b>	BA (Hons) Journalism	P500
	BA (Hons) Sports Journalism	P501
<b>Coventry University</b>	BA (Hons) Journalism	PP53
<b>University for the Creative Arts</b>	BA (Hons) Journalism	W900
	BA (Hons) Sports Journalism	W803
<b>Edinburgh College of Art (Screen Academy Scotland)</b>	BA (Hons) Film and Television	P390
<b>Edinburgh Napier University (Screen Academy Scotland)</b>	BA (Hons) Television	P301
	BA (Hons) Journalism	P500
<b>Glasgow Caledonian University</b>	BA (Hons) Multimedia Journalism	P500
<b>University of Gloucestershire</b>	BA (Hons) Television Production	P311
	BA (Hons) Journalism	P502
<b>University of Hertfordshire</b>	BA (Hons) Film and Television Production	W602
<b>University of Huddersfield</b>	BA (Hons) Broadcast Journalism	P501
<b>Leeds Beckett University</b>	BA (Hons) Journalism	P500
<b>University of Leeds</b>	BA (Hons) Broadcast Journalism	PJ59
<b>University of Lincoln</b>	BA (Hons) Journalism	P500
<b>Liverpool John Moores University</b>	BA (Hons) Media Production	P300
	BA (Hons) Journalism	P500
<b>Middlesex University</b>	BA Hons Television Production	P311
<b>University of Northampton</b>	BA (Hons) Multimedia Journalism	P500
<b>Northumbria University</b>	BA (Hons) Journalism	P500

Royal Television Society Production Bursary 2016  
Guidance Notes

<b>Nottingham Trent University</b>	BA (Hons) Design for Film and Television	W280
	BA (Hons) Broadcast Journalism	P500
<b>University of Portsmouth</b>	BSc Television and Broadcasting	P30C
	BA (Hons) Television and Film Production	W612
<b>Ravensbourne</b>	BA (Hons) Editing and Post Production	PJ90
<b>University of St Mark and St John (Plymouth)</b>	BA (Hons) Sports Journalism	P314
<b>University of Salford</b>	BSc Media Technology	HW64
<b>University of Sheffield</b>	BA (Hons) Journalism Studies	P500
<b>Southampton Solent University</b>	BA (Hons) Multimedia Journalism	P593
	BA (Hons) Television and Video Production	P390
	BA (Hons) Journalism	P500
	BA (Hons) Sport Journalism	P590
	BA (Hons) Television Post Production	P318
<b>University of South Wales (Cardiff)</b>	BA (Hons) Journalism	P500
<b>Staffordshire University</b>	BA (Hons) Media (Film) Production	W600
	BA (Hons) Experimental Film Production	W621
	BA (Hons) Broadcast Journalism	PL52
<b>University of Sunderland</b>	BA(Hons) Broadcast Media Production	HP63
	BA (Hons) Broadcast Journalism	P501
<b>Teesside University</b>	BA (Hons) Broadcast Media Production	P314
	BA (Hons) Television and Film Production	P331
<b>University of the West of England (Bristol)</b>	BA (Hons) Journalism	P500
	BA (Hons) Film Making and Creative Media	W293
<b>University of the West of Scotland</b>	BA Journalism (Sports Journalism)	P500
	BA Journalism	P500

Royal Television Society Production Bursary 2016  
Guidance Notes

	BA Broadcast Production	P391
<b>University of Westminster</b>	BA (Hons) Television Production	P311
<b>University of Winchester</b>	BA (Hons) Journalism	P500
<b>University of Worcester</b>	BA (Hons) Journalism	P500
<b>University of York</b>	BSc (Hons) Film and Television Production	W600

Every effort is made to ensure that all details included in these Guidance Notes are correct at the time of writing. They are intended to act as an information source for potential bursary applicants and in no way should they be considered to be legally binding or guarantee an award of a bursary. The Royal Television Society will not be deemed to be in breach of any Terms and Conditions due to changes to eligibility criteria beyond their reasonable control. It should be noted that these Guidance Notes will be regularly reviewed and may be subject to change from time to time. The decision of the award panel is final, and there is no appeal against the decision of the panel on the award of bursaries. We regret that we are unlikely to be able to provide individual feedback, as we anticipate receiving many applications for these awards.

#### **Contact Us**

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